YEARLY STATUS REPORT - 2023-2024

Part A	
Data of the Institution	
1.Name of the Institution	SANT HIRDARAM GIRLS COLLEGE, BHOPAL
• Name of the Head of the institution	Dr. Dalima Parwani
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07552640632
• Mobile no	9993957299
• Registered e-mail	santhirdaramgirlscollege@yahoo.com
• Alternate e-mail	iqacshgc2022@gmail.com
• Address	Lake Road, Sant Hirdaram Nagar
• City/Town	Bhopal
• State/UT	Madhya Pradesh
• Pin Code	462030
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women
• Location	Semi-Urban
• Financial Status	Self-financing
• Name of the Affiliating University	Barkatullah University
• Name of the IQAC Coordinator	Dr. Meenu Tahilyani
• Phone No.	07552640632

• Alternate phone No.	07552640631
• Mobile	9827475723
• IQAC e-mail address	iqacshgc2022@gmail.com
• Alternate Email address	santhirdaramgirlscollege@yahoo.com

3.Website address (Web link of the AQAR (Previous Academic Year)	https://shgc.in/uploads/iqac/IQAC%20Minutes%202022-23.pdf
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://shgc.in/academic-calendar

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.47	2015	01/05/2015	30/04/2020
Cycle 1	B	2.72	2014	24/09/2014	23/09/2019

6.Date of Establishment of IQAC	03/01/2013

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department of Mathematics	Science Popularization Scheme	MPCST	00	10000
Department of Botany	Science Popularization Scheme	MPCST	00	12000

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
• Upload latest notification of formation of IQAC	**View File**
9.No. of IQAC meetings held during the year	6
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Promotion of Research and Innovation: Encouraged faculty and students to engage in research activities, leading to increased publications in reputed journals and a notable rise in patent filings. Successfully organized an International Conference on "Global Visions: A Perspective on the G20 Summit 2023," fostering global collaboration, knowledge exchange, and discussions on international policies and developments.

Skill Development and Placements: Conducted skill development training programs, workshops, and industry-oriented sessions to enhance student employability,

resulting in improved campus placements and career opportunities.

Environmental Sustainability Initiatives: IQAC took proactive measures to promote environmental sustainability on campus. It organized several green initiatives, including tree plantation drives, plastic eradication campaigns, and awareness programs. These efforts not only helped in creating an eco-friendly campus but also fostered environmental consciousness among students and staff. The college's commitment to sustainability was recognized when it was awarded the Eco-SDG District Winner 2023, highlighting its dedication to fostering environmental responsibility and contributing to sustainable development goals.

Monitoring, Feedback, and Quality Enhancement: Strengthened internal quality assurance processes through systematic monitoring, effective feedback mechanisms, and regular evaluations, ensuring continuous improvement in teaching-learning practices and overall institutional performance.

Documentation and Organizational Excellence: IQAC spearheaded initiatives to improve documentation practices across various departments and cells. By emphasizing the significance of maintaining accurate and well-organized records, IQAC facilitated streamlined documentation processes, ensuring better management of institutional data. This focus on efficiency not only enhanced administrative workflows but also supported informed decision-making and contributed to overall organizational effectiveness.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To organize National/International Conferences as a part of promoting the Research Environment	The two-day International Conference on "Global Visions: A Perspective on the G20 Summit 2023" was successfully organized, featuring renowned experts and fostering global collaboration on international policy discussions.
Promoting Research and Innovation	There was a notable increase in research publications and patent filings, demonstrating the success of efforts to foster research and innovation among faculty and students.
To increase Faculty Contributions to Academia	A significant number of faculty members contributed by writing books and chapters in academic texts, enhancing the institution's scholarly profile and making valuable contributions to the academic community.
To foster environmental sustainability through green initiatives	Promoting eco-friendly initiatives such as tree plantation, plastic eradication, and awareness campaigns to create a greener and more sustainable campus.The college was awarded the Eco-SDG District Winner 2023, recognizing the success of its sustainability initiatives in promoting environmental consciousness and eco-friendly practices on campus.
To enhance Skill Development and Placement Opportunities	The various skill development programs and workshops led to enhanced student employability, contributing to improved placement rates in reputed companies.

13. Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2023-24	19/12/2024

15.Multidisciplinary / interdisciplinary

Sant Hirdaram Girls College (SHGC) offers a holistic, multidisciplinary curriculum aligned with the guidelines of its affiliating university. This approach ensures students gain knowledge beyond their core subjects, integrating disciplines such as Commerce and Management, Science, Computer Science, and Education. Since the academic session 2021-22, SHGC has embraced the National Education Policy (NEP), with plans to expand its implementation in the coming years. The college incorporates multiple entry and exit provisions as per UGC guidelines, enabling students to pursue elective subjects across streams based on their interests. Academic credentials, including certificates, diplomas, and degrees, are awarded based on credit accumulation, with honors degrees achievable after four years through research or advanced coursework. In addition to academics, SHGC emphasizes skill development by embedding practical Skill Development Classes into its general education framework. The institution also prioritizes community engagement through activities such as supporting orphanages, conducting blood donation camps, and educating women on health and hygiene. SHGC fosters interdisciplinary collaboration and innovation by hosting international conferences that encourage the exchange of research ideas across diverse fields. These initiatives aim to cultivate a well-rounded education while promoting societal contributions and global academic partnerships.

16.Academic bank of credits (ABC):

Sant Hirdaram Girls College, affiliated with Barkatullah University, actively implements the Academic Bank of Credits (ABC) in alignment with the guidelines of the University Grants Commission (UGC) and the National Education Policy (NEP) 2020. The ABC framework empowers students by enabling the accumulation, storage, and transfer of academic credits through a centralized digital platform. The college ensures that all academic programs follow the credit structure prescribed by Barkatullah University, facilitating flexibility and interdisciplinary learning. Students and faculty members are encouraged to register on the ABC platform, creating a robust mechanism for credit management. The ABC system supports student mobility by allowing credits earned at our institution to be transferred to other ABC-registered institutions and vice versa. This ensures greater flexibility in academic progression and promotes lifelong learning, allowing students to pursue education at their own pace.

17.Skill development:

Sant Hirdaram Girls College, under the visionary leadership of Rev. Hotchand Dhanwani (Siddh Bhauji), is wholeheartedly dedicated to providing holistic education and fostering skill development. The college offers a wide array of Skill Development Classes and vocational courses, including Mehendi, Dholak, Knitting, Embroidery, Classical Music, Yoga, Theatre, Dance, Personality Development, Vermi Composting, Desktop Publishing, Digital Marketing, and more. These courses are carefully designed to enhance practical skills and increase employability, providing students with the tools they need to succeed in their careers. In alignment with the objectives of the National Skill Development Corporation, the college embraces a blended learning approach that combines curricular enrichment, electives, and add-on courses. Vocational education is further encouraged through initiatives such as model-making competitions, exhibitions like the Smart Maker Festival, workshops, and live projects. Additionally, external mentorship sessions provide students with invaluable real-world insights, helping them connect theory with practice. Soft skills development and values education are integral to the college's curriculum. Conferences, talks, and mandatory courses contribute to the holistic growth of students, while ethical principles and character development are reinforced through collaborations with charitable organizations and active participation in NSS activities. The college also fosters meaningful engagement with alumni through the Executive Alumni Lecture Series, which enhances students' perspectives and provides inspiration from accomplished professionals. Furthermore, strategic MoUs with various companies enhance the educational experience, particularly in business and management, and align with the objectives of the National Education Policy 2020. These collaborations open doors to internships, workshops, and industry exposure, enabling students to gain valuable insights and

hands-on experience. Students also participate actively in intra- and inter-collegiate competitions, promoting healthy competition, skill-building, and a spirit of excellence.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Sant Hirdaram Girls College excels in seamlessly integrating the Indian knowledge system into its teaching and learning process. This commitment is reflected in the institution's diverse initiatives that honor and celebrate India's rich cultural heritage. The day begins with a morning assembly, where the entire college community, including teachers and students, comes together to sing the national anthem, fostering a spirit of patriotism and unity. This practice serves as a poignant reminder of the nation's cultural and historical legacy. Cultural events play a crucial role in preserving and promoting Indian traditions. Through performances of both contemporary and classical Indian art forms, students have the opportunity to showcase their talents while immersing themselves in the cultural fabric of the nation. Teachers contribute significantly to the integration of the Indian knowledge system in the classroom. While instruction is primarily in English, they ensure that students' queries are addressed in Hindi, promoting multilingualism and inclusivity. The college celebrates a variety of religious and cultural festivals throughout the year, from Christmas and Eid to Mahavir Jayanti and Durga Puja. These celebrations foster communal harmony and provide opportunities for students and faculty to actively engage in cultural exchange. Additionally, the college organizes events such as Yoga Day, Ethnic Day, and Teacher's Day, which serve as platforms for promoting Indian values and cultural awareness among students. Through these activities, Sant Hirdaram Girls College not only imparts academic knowledge but also nurtures a deep appreciation for India's diverse cultural heritage, preparing students to become responsible global citizens grounded in their Indian identity.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Sant Hirdaram Girls College (SHGC), aligned with the principles of the National Education Policy (NEP) 2020 and affiliated with Barkatullah University, is committed to the effective implementation of Outcome-Based Education (OBE). This approach emphasizes the establishment and achievement of clear Course Outcomes (COs) and Program Outcomes (POs) for all academic initiatives. Course Outcomes (COs) define the specific knowledge, skills, and attitudes that students are expected to acquire by the end of each course, while Program Outcomes (POs) represent the broader competencies that students are expected to develop throughout their academic journey. SHGC ensures that its curriculum, teaching methodologies, and assessment practices are cohesively aligned with these outcomes. Faculty members design engaging and interactive learning experiences to promote active participation, critical thinking, and skill development in line with the outlined outcomes. Assessments are thoughtfully crafted to measure students' progress toward achieving these goals, offering valuable feedback to refine and enhance the teaching-learning process continuously. By adopting OBE, SHGC aims to prepare students for academic excellence and professional success, equipping them with the skills and competencies necessary to navigate and thrive in an ever-changing world.

20.Distance education/online education:

The college has effectively integrated online education into its academic framework, enhancing accessibility and flexibility for students. Through a well-established Virtual Classroom platform, faculty deliver live classes, webinars, and guest lectures effortlessly. Hybrid teaching methods, blending physical and virtual sessions, ensure continuity in learning. Faculty-created YouTube lectures complement classroom instruction, supporting blended learning approaches. Additionally, the incorporation of Swayam courses and access to e-journals further diversify learning resources. This innovative use of technology ensures a dynamic and robust learning environment, catering to the evolving needs of students.

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	19

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	1370

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	711

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	536

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	38

File Description	Documents
Data Template	[View File](#)

3.2 Number of sanctioned posts during the year	38

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1 Total number of Classrooms and Seminar halls	25
4.2 Total expenditure excluding salary during the year (INR in lakhs)	11919056
4.3 Total number of computers on campus for academic purposes	149

Part B
CURRICULAR ASPECTS
1.1 - Curricular Planning and Implementation
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process
Sant Hirdaram Girls College in Bhopal is steadfast in its mission to deliver impactful and comprehensive education, fostering effective curriculum delivery and empowering students.

The college strictly follows Barkatullah University's syllabus and academic calendar, ensuring adherence to the highest academic standards. With a diverse range of programs—M.Sc. (Biotechnology, Chemistry, Mathematics, F&N, Computer Science), M.Com, B.Sc., BCA, BBA, B.Ed., and B.Com—it meets the academic aspirations of a broad student community.

- The Timetable Committee meticulously designs department- and class-specific schedules, adhering to UGC Regulations 2018 workload norms.
- Departmental meetings emphasize detailed lesson planning and incorporate diverse pedagogies to enhance curriculum delivery.
- Teaching methodologies integrate traditional approaches with ICT-based tools like flipped classrooms and blended learning to create engaging and dynamic learning experiences.
- The Internal Quality Assurance Cell (IQAC) ensures quality through a structured feedback system and regular internal and external academic audits. Documents are systematically maintained and evaluated during audits.
- Faculty provide tutorial and remedial sessions for personalized attention. A Tutor-Guardian system identifies advanced and slow learners, fostering peer learning and teacher-student collaboration.

Sant Hirdaram Girls College nurtures not only academic excellence but also instills values, social responsibility, and empowerment, shaping well-rounded, socially conscious individuals.

File Description	Documents
Upload relevant supporting document	**View File**
Link for Additional information	**www.shgc.in**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Sant Hirdaram Girls College adheres to the Academic Calendar set by Barkatullah University, which provides a structured schedule for semester commencement, completion, admissions, and examinations.

- Each department develops a detailed Academic Calendar and timetables, tailored within the framework provided by the University for personalized and effective implementation.
- Students are informed about the Academic Calendar through various channels such as the College website and notice boards, ensuring transparency and accessibility.
- During the Orientation Programme, first-year students are introduced to the college's Vision, Mission, active cells for student welfare, syllabus details, optional papers, and Internal Assessment requirements.
- External examination schedules set by the University are prominently displayed for student reference.
- The 30 marks allocated for Internal Assessment are distributed across tests, assignments, and projects scheduled by subject teachers, ensuring a balanced evaluation process.
- Faculty adopt innovative teaching methods such as discussions, case studies, field visits, and project-based learning for continuous internal evaluation.
- Talks, seminars, conferences, and workshops related to the syllabus are incorporated into the Academic Calendar to provide students with additional learning opportunities.
- Internships are encouraged as part of the evaluation process, providing practical exposure.
- Attendance is strictly monitored, with students required to meet minimum criteria and provide feedback before receiving admit cards for end-semester exams.
- Courses with practical components include hands-on training, practical examinations in college labs, and internal/external viva-voce as required.

File Description	Documents
Upload relevant supporting document	**View File**
Link for Additional information	**www.shgc.in**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	**View File**
Any additional information	**View File**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	**View File**
Minutes of relevant Academic Council/ BOS meetings	**View File**
Institutional data in prescribed format (Data Template)	**View File**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

11

File Description	Documents
Any additional information	**View File**
Brochure or any other document relating to Add on /Certificate programs	**View File**
List of Add on /Certificate programs (Data Template)	**View File**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

664

File Description	Documents
Any additional information	**View File**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**View File**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution demonstrates a strong commitment to integrating crosscutting issues into its curriculum and programs, addressing critical themes such as professional ethics, gender equality, human values, and environmental sustainability through a wide range of initiatives.

- Faculty Development and Capacity Building Programs equip educators to incorporate these topics effectively into their teaching. Seminars like the one on National Education Policy 2020 with NAAC perspectives ensure alignment with national standards.

- Events such as the "Brighter Path Beyond Amrit Mahotsav of Nation" Seminar and Personality Development Workshops emphasize personal growth and societal awareness.
- Social causes are championed through initiatives like the National Eye Donation Awareness Program and National Nutrition Week.
- Industrial visits, biosafety webinars, and road safety seminars expose students to industry standards and societal responsibilities.
- Cultural diversity and inclusivity are celebrated through events like National Unity Day and Birsa Munda Jayanti.
- Skill development is prioritized through workshops on communication, research writing, and financial literacy, while events like Fest Literarion and the Annual Sports Meet foster creativity, teamwork, and physical fitness.
- Observances such as Human Rights Day and Women's Day Celebration highlight important societal issues, promoting awareness and engagement.
- Educational visits, alumni meets, and health check-up camps further enhance the student experience and strengthen community ties.

File Description	Documents
Any additional information	**View File**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	**View File**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

31

File Description	Documents
Any additional information	**View File**
Programme / Curriculum/ Syllabus of the courses	**View File**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**View File**
MoU's with relevant organizations for these courses, if any	**View File**
Institutional Data in Prescribed Format	**View File**

1.3.3 - Number of students undertaking project work/field work/ internships

999

File Description	Documents
Any additional information	**View File**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**View File**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	**https://www.shgc.in/uploads/iqac/Student%20Satisfaction%20Survey%202023-24.pdf**
Action taken report of the Institution	**View File**

on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	
Any additional information	**View File**

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	**View File**
URL for feedback report	**https://www.shgc.in/uploads/iqac/Student%20Satisfaction%20Survey%202023-24.pdf**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

436

File Description	Documents
Any additional information	**View File**
Institutional data in prescribed format	**View File**

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

95

File Description	Documents
Any additional information	**View File**
Number of seats filled against seats reserved (Data Template)	**View File**

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution identifies students' learning levels and implements targeted strategies to support both slow and advanced learners, fostering an inclusive and growth-oriented environment.

Strategies for Slow Learners:

- Remedial Classes: Organized for challenging subjects to enhance understanding and academic performance.
- Personalized Guidance: Faculty members dedicate extra time to address individual learning needs.

- **Mentor-Mentee System:** Offers tailored support, focusing on strengths beyond academics and building self-confidence.
- **Addressing Barriers:** Mentors assess socio-economic backgrounds, providing assistance to overcome obstacles.
- **Counseling Services:** Emotional and professional counseling is available to address issues impacting learning.
- **Collaborative Support:** Mentors connect students with subject teachers for personalized academic assistance.
- **Parental Involvement:** Regular updates on academic progress and psychosocial challenges.
- **Skill Development:** Focus on timely syllabus completion and employability enhancement.

Strategies for Advanced Learners:

- **Innovative Projects:** Opportunities to engage in institutional initiatives and broaden learning horizons.
- **Leadership Roles:** High achievers serve as Class Representatives and committee members, fostering leadership and teamwork skills.
- **Peer Learning Programs:** Advanced learners assist slow learners, promoting collaboration and mutual growth.

File Description	Documents
Paste link for additional information	**www.shgc.in**
Upload any additional information	**View File**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1155	**38**

File Description	Documents
Any additional information	**View File**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college adopts student-centric teaching methods, including experiential learning, participative learning, and problem-solving methodologies, to enhance the learning experience effectively:

1. Experiential Learning:

- Conducting field trips, laboratory experiments, and simulations to provide hands-on experiences.
- Encouraging project-based learning where students address real-world challenges, fostering critical thinking and practical skills.
- Offering internships and industry collaborations to immerse students in professional environments and practical applications of their studies.

2. Participative Learning:

- Facilitating activities such as group discussions, debates, and case studies to engage students actively and encourage diverse perspectives.
- Incorporating collaborative projects and team-based assignments to develop teamwork, communication, and peer learning.
- Leveraging interactive technologies like online forums, polling tools, and collaborative platforms to promote active participation inside and outside the classroom.

3. Problem-Solving Methodologies:

- Embedding problem-based learning into the curriculum, enabling students to analyze and resolve complex scenarios.

- Encouraging application of theoretical concepts to real-world problems through case studies, research projects, and practical exercises.
- Organizing workshops and seminars to build analytical and critical thinking skills while honing effective problem-solving strategies.

File Description	Documents
Upload any additional information	**View File**
Link for additional information	**www.shgc.in**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college leverages ICT-enabled tools across all departments to enhance the teaching-learning process effectively. Smart classrooms, spearheaded by the Department of Computer Science, and the use of LCD projectors across departments enable dynamic and interactive learning experiences through presentations and multimedia content.

ICT integration fosters a student-centric approach, streamlining communication, knowledge sharing, assessments, assignments, and mentoring through platforms such as YouTube, email, WhatsApp, Zoom, and Google Classroom. Free internet access across the campus and a dedicated website with e-content for various courses empower students to learn efficiently at their own pace.

The library complements this digital infrastructure by providing access to computers, online publications, and journals, along with photocopying facilities. Academic administration is further streamlined as internal and practical marks are uploaded to the university portal, ensuring transparency and accuracy.

The institution values continuous improvement through regular online feedback from students and stakeholders, enabling enhancements in curriculum and pedagogy. By integrating ICT tools, the college fosters an innovative and inclusive educational environment, preparing students for the demands of a digital and globalized world.

File Description	Documents
Upload any additional information	**View File**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**View File**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

38

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**View File**
Circulars pertaining to assigning mentors to mentees	**View File**
Mentor/mentee ratio	**View File**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

38

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	**View File**
Any additional information	**View File**
List of the faculty members authenticated by the Head of HEI	**View File**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

16

File Description	Documents
Any additional information	**View File**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	**View File**

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

38

File Description	Documents
Any additional information	**View File**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	**View File**

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college, affiliated with Barkatullah University, Bhopal, adheres to the university's regulations for evaluating student performance. These guidelines are clearly communicated to students to maintain transparency. Internal assessments are systematically conducted for theory courses, laboratory work, internships, and projects.

At the beginning of each academic session, the college publishes an academic calendar, which is accessible on its website. This ensures that students are informed well in advance about class tests, pre-practical tests, and pre-university test schedules, along with assignment deadlines.

Class tests are conducted using department-prepared question papers based on prior papers and faculty input. Assignments are distributed through WhatsApp groups by subject teachers, ensuring timely dissemination. After evaluations, answer sheets are shared with students, followed by result analyses at the departmental level for continuous improvement.

Pre-practical tests are conducted before practical exams to prepare students for experimental work, while pre-university tests simulate university exams, helping students gauge their readiness and strengthen their performance.

For internships and field projects, students present their work through PPTs, evaluated by faculty coordinators and the Head of Department based on set parameters. Additionally, external university examiners conduct viva voce assessments. This robust and transparent mechanism ensures academic growth and professional readiness for students.

File Description	Documents
Any additional information	**View File**
Link for additional information	**www.shgc.in**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college employs a robust continuous evaluation system for internal assessments, incorporating class tests, tutorials, assignments, projects, and presentations. These assessments are conducted systematically to ensure a comprehensive and fair evaluation process.

Students receive detailed feedback and constructive suggestions for improvement on their evaluated papers. This fosters a culture of clarity and constructive learning. Any queries or grievances regarding assessments are promptly addressed by faculty members to ensure fairness and transparency.

An Internal Examination Cell and Result Documentation Cell are established to oversee the assessment process and handle grievances effectively. Before submitting marks to the university, students are given opportunities to review their assessments and raise concerns if necessary.

The departments review final assessment marks to identify and rectify any discrepancies, ensuring accuracy and objectivity. A structured, multi-tiered grievance-handling mechanism is in place, with department heads monitoring the process to maintain integrity.

If any errors are detected during the process, they are promptly reported to the university for correction. This transparent and time-bound approach reflects the college's commitment to accountability, quality assurance, and upholding high standards in internal assessment practices.

File Description	Documents
Any additional information	**View File**
Link for additional information	**https://www.shgc.in/grievance-redressal-cell**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution ensures that program and course outcomes for all academic programs are clearly defined, displayed on the college website, and communicated to both teachers and students, fostering alignment with educational objectives. These outcomes act as benchmarks for evaluating students' learning progress and overall achievements throughout their academic journey.

Teachers are well-informed about the stated outcomes and integrate them into their lesson planning, instructional strategies, and assessment methods. They align curriculum design and delivery with these outcomes to ensure that learning activities meet the intended objectives. Furthermore, teachers actively guide and mentor students, helping them comprehend and achieve the outlined outcomes.

Students are introduced to the program and course outcomes at the beginning of their academic tenure. They are made aware of the knowledge, skills, and competencies they are expected to acquire by the end of their studies. This awareness empowers students to take responsibility for their learning and to actively participate in curricular and co-curricular activities that contribute to their academic and personal growth.

File Description	Documents
Upload any additional information	**View File**
Paste link for Additional information	**https://shgc.in/academic-programmes**
Upload COs for all Programmes (exemplars from Glossary)	**View File**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution has a well-defined mechanism to evaluate the attainment of program and course outcomes, ensuring continuous improvement in academic delivery and learning outcomes. This evaluation process is systematically integrated into the academic framework and is based on both direct and indirect methods.

Direct Assessment: The attainment of course outcomes is measured through internal assessments, class tests, pre-university examinations, practicals, and assignments. Marks and grades obtained by students in these evaluations reflect their understanding and mastery of specific course outcomes. Additionally, end-semester university examinations serve as a key measure of program and course outcome attainment.

Indirect Assessment: Feedback from stakeholders, including alumni, employers, and students, provides valuable insights into the practical application and effectiveness of the learning outcomes. This feedback helps the institution identify areas for improvement in curriculum delivery and instructional methods.

The collected data is analyzed at the departmental level, and a comparison is made between the intended outcomes and the actual achievements. Departments identify gaps, if any, and take corrective actions such as revising teaching methodologies or updating course content.

File Description	Documents
Upload any additional information	**View File**
Paste link for Additional information	**www.shgc.in**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

519

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	**View File**
Upload any additional information	**View File**
Paste link for the annual report	**https://shgc.in/report**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://shgc.in/uploads/iqac/Student%20Satisfaction%20Survey%202023-24.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

02

File Description	Documents
Any additional information	**View File**
e-copies of the grant award letters for sponsored research projects /endowments	**View File**
List of endowments / projects with details of grants(Data Template)	**View File**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

03

File Description	Documents
Any additional information	**View File**
Institutional data in prescribed format	**View File**

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	**View File**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Sant Hirdaram Girls College, Bhopal, has developed a robust ecosystem for fostering innovation and enabling knowledge creation and transfer. The institution actively engages students in skill-based, sustainable programs like Mushroom Cultivation Training and Millet-Based Workshops, equipping them with practical entrepreneurial skills while promoting sustainable practices. These initiatives encourage students to bridge theoretical concepts with real-world applications, enhancing their ability to think innovatively.

Environmental awareness and innovation are integrated into the curriculum through projects such as E-Waste Drives and Vermicomposting, where students learn waste management techniques while contributing to environmental sustainability. Leadership and problem-solving are cultivated through activities like the Model G-20, which expose students to international diplomacy, multilateral negotiations, and strategic planning, preparing them for global challenges.

Collaboration with industry experts, such as in the mushroom cultivation training program conducted by professionals, ensures effective knowledge transfer. Initiatives like the Mass Media Campaign on Sustainable Development Goals (SDGs) further empower students to create impactful social changes by applying their academic learning to real-world problems.

Through this multifaceted approach, the college nurtures an environment where innovation thrives, knowledge is shared, and students are empowered to address societal challenges, paving the way for sustainable development and holistic growth.

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	**https://www.shgc.in/activity-gallery?category=College%20Activities**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

10

File Description	Documents
Report of the event	**View File**
Any additional information	**View File**
List of workshops/seminars during last 5 years (Data Template)	**View File**

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

12

File Description	Documents

URL to the research page on HEI website	**www.shgc.in**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	**View File**
Any additional information	**View File**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

06

File Description	Documents
Any additional information	**View File**
List of research papers by title, author, department, name and year of publication (Data Template)	**View File**

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

17

File Description	Documents
Any additional information	**View File**
List books and chapters edited volumes/ books published (Data Template)	**View File**

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Sant Hirdaram Girls College (SHGC) actively engages in extension activities throughout the year to promote students' holistic development and contribute positively to the local community. These initiatives are designed to raise social awareness and encourage students to make meaningful contributions to society.

SHGC organizes community service programs, including cleanliness drives, blood donation camps, and tree plantation campaigns, to address environmental issues and enhance community well-being. Health and awareness campaigns are conducted through health camps, workshops, and awareness sessions on topics such as hygiene, sanitation, and disease prevention.

To empower individuals and enhance employability, SHGC conducts skill development workshops and vocational training programs. The college also organizes educational outreach programs in nearby schools and villages to provide academic support, mentoring, and resources to underprivileged students, fostering inclusive education and bridging learning gaps.

Additionally, SHGC hosts cultural events, festivals, and social gatherings to encourage cultural exchange and strengthen bonds between students and the community.

These extension activities enrich students' learning experiences, instill a sense of social responsibility and empathy, and contribute to community well-being. Through these efforts, SHGC fosters personal growth and creates a positive and lasting impact on society.

File Description	Documents
Paste link for additional information	**https://www.shgc.in/nss**
Upload any additional information	**View File**

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year	
12	

File Description	Documents
Any additional information	**View File**
Number of awards for extension activities in last 5 year (Data Template)	**View File**
e-copy of the award letters	**View File**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year	
3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year	
60	

File Description	Documents
Reports of the event organized	**View File**
Any additional information	**View File**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	**View File**

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year	
3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year	
450	

File Description	Documents
Report of the event	**View File**
Any additional information	**View File**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**View File**

3.5 - Collaboration
3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year
3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year
19

File Description	Documents
e-copies of related Document	**View File**
Any additional information	**View File**
Details of Collaborative activities with institutions/industries for research, Faculty	**View File**

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year
3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year
11

File Description	Documents

e-Copies of the MoUs with institution./ industry/corporate houses	**View File**
Any additional information	**View File**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**View File**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Sant Hirdaram Girls College (SHGC) offers state-of-the-art infrastructure and facilities to support effective teaching, learning, and holistic development. Spanning 3.57 acres, the campus features 21 classrooms, 3 tutorial rooms, and 1 seminar hall, all equipped with modern teaching aids such as Smart boards, LCD projectors, and public address systems. The four dedicated building blocks cater to commerce, science, administration, and library services, ensuring an organized academic environment.

The college prioritizes comfort and environmental considerations by providing well-ventilated, adequately lit spaces with proper temperature control and sanitation. With 24/7 internet and Wi-Fi connectivity, students and staff have uninterrupted access to online resources, complemented by a web library offering e-journals, e-books, and e-magazines to enhance research and learning.

Practical learning is supported by 16 well-equipped laboratories, a botanical garden, and a vermicomposting unit, fostering environmental awareness and hands-on experience. Safety is ensured with firefighting systems installed across all blocks and labs.

SHGC also emphasizes innovation through its Incubation Cell, established in collaboration with AIC-RNTU, Bhopal, promoting entrepreneurship and creativity. The college's robust infrastructure ensures a comprehensive academic experience, fostering research, innovation, and personal growth for its students.

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	**https://www.shgc.in/basic-infrastructure**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sant Hirdaram Girls College (SHGC) provides a well-equipped and inclusive infrastructure to support effective teaching and learning. The college has spacious, well-ventilated classrooms with modern teaching aids such as projectors, whiteboards, and audio-visual equipment. Specialized laboratories cater to disciplines like Biotechnology, Chemistry, IT, Physics, Microbiology, Botany, and Zoology, offering hands-on learning opportunities.

The campus features advanced computing facilities, with well-maintained computer labs, high-speed internet, and access to updated software, ensuring seamless integration of technology into academics. The library is a rich resource hub, housing a vast collection of books, journals, e-resources, and a digital library facility to foster academic research.

A state-of-the-art auditorium with a seating capacity of over 1,000 serves as a venue for academic and cultural events, complemented by uninterrupted power supply and parking facilities. The adjacent sound recording facility, equipped with digital recording technology, caters to academic needs, including accessible resources for visually impaired students.

For physical and mental well-being, the college offers a gymnasium, yoga and meditation rooms, and a serene exhibition space with green lawns. Facilities for self-defense and martial arts training empower students, while NCC and cultural

activity instill patriotism and unity. SHGC's robust infrastructure ensures a holistic and enriching learning environment.

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	**www.shgc.in**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

09

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	**https://www.shgc.in/ict-facilitated-rooms**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	**View File**

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1006148

File Description	Documents
Upload any additional information	**View File**
Upload audited utilization statements	**View File**
Upload Details of budget allocation, excluding salary during the year (Data Template	**View File**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library at Sant Hirdaram Girls College (SHGC) serves as a dynamic knowledge resource center, leveraging advanced automation through the Integrated Library Management System (ILMS). Utilizing SOUL Software 2.0 Version, the library provides seamless access to a vast collection of resources, supporting academic and research needs.

The library's collection includes nearly 22,000 books, 5,000 reference books, 8 national journals, and 4 international journals, alongside CD-ROMs, DVDs, and e-resources through the NLIST program. Students and faculty benefit from over 97,000 e-books and 6,000+ e-journals, enhancing their research and learning opportunities. Additionally, the library hosts a rich reference collection, including encyclopedias, atlases, motivational literature, dissertations, theses, and project reports.

Equipped with internet access and electronic resources, the library offers dedicated terminals for searching, browsing, and academic work. Services such as free Wi-Fi, reprography, downloads, printouts, book exhibitions, and a user feedback mechanism enrich the library experience.

Faculty-recommended acquisitions and regular updates based on user feedback reflect SHGC's commitment to continuously improving its library resources. The library's proactive approach and comprehensive facilities make it an integral part of SHGC's mission to create a dynamic and enriching learning environment.

File Description	Documents
Upload any additional information	**View File**
Paste link for Additional Information	**https://www.shgc.in/library**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	**View File**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**View File**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

38493

File Description	Documents
Any additional information	**View File**
Audited statements of accounts	**View File**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**View File**

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

60

File Description	Documents
Any additional information	**View File**
Details of library usage by teachers and students	**View File**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Sant Hirdaram Girls College (SHGC) actively upgrades its IT infrastructure, including Wi-Fi connectivity, to address the evolving technological needs of students and faculty. Recognizing the pivotal role of technology in education, the college is dedicated to providing a modern, efficient, and accessible learning environment.

The institution ensures that its Wi-Fi facilities remain reliable and robust through regular updates and strategic investments. This enables seamless access to online resources, participation in virtual learning, and collaborative project work. Whether it is accessing digital libraries, conducting online classes, or engaging in research, SHGC's IT facilities are designed to support a wide range of educational activities.

By maintaining a proactive approach to IT upgrades, SHGC stays ahead of technological advancements, enhancing the overall learning experience while equipping students for the digital demands of today's world. These efforts not only foster academic growth but also reflect the institution's commitment to providing quality education in a technology-driven era.

SHGC's emphasis on innovation and excellence in teaching and learning further reinforces its reputation as a progressive educational institution, dedicated to creating a conducive and future-ready environment for its students and faculty.

File Description	Documents
Upload any additional information	**View File**

Paste link for additional information	**https://www.shgc.in/laboratories**

4.3.2 - Number of Computers

149

File Description	Documents
Upload any additional information	**View File**
List of Computers	**View File**

4.3.3 - Bandwidth of internet connection in the Institution	**A. ≥ 50MBPS**

File Description	Documents
Upload any additional Information	**View File**
Details of available bandwidth of internet connection in the Institution	**View File**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

5389074

File Description	Documents
Upload any additional information	**View File**
Audited statements of accounts	**View File**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	**View File**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Sant Hirdaram Girls College, Bhopal, ensures a robust infrastructure to provide a conducive learning environment. With well-ventilated classrooms, fully equipped laboratories, a comprehensive library, sports facilities, and modern computer labs, the college adheres to standards set by statutory bodies while striving to overcome resource limitations through continuous upgrades in quality and quantity.

The institution follows transparent policies for maintaining and utilizing its physical, academic, and support facilities. Policies are widely publicized, and their implementation is carefully monitored. Infrastructure procurement prioritizes quality and cost-effectiveness, supported by proper accounting, inventory management, and routine maintenance.

The central library serves as a key resource, offering a vast collection of books, journals, internet access, and reprography services. Recent digitization has improved efficiency, while departmental libraries complement the central library's offerings. Regular policy reviews and mandatory procedures, such as no-dues certification, ensure smooth operations.

Sports and other facilities are maintained to support physical and academic development. Computer labs and classrooms are regularly upgraded to meet evolving needs.

File Description	Documents
Upload any additional information	**View File**

Paste link for additional information	https://www.shgc.in/procedures-and-policies-for-maintenance-of-infrastructure-and-learning-resources

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

430

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**View File**
Upload any additional information	**View File**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	**View File**

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non-government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

293

File Description	Documents
Upload any additional information	**View File**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**View File**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to Institutional website	**www.shgc.in**
Any additional information	**View File**
Details of capability building and skills enhancement initiatives (Data Template)	**View File**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1035

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1035

File Description	Documents
Any additional information	**View File**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**View File**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**View File**
Upload any additional information	**View File**
Details of student grievances including sexual harassment and ragging cases	**View File**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

88

File Description	Documents
Self-attested list of students placed	**View File**
Upload any additional information	**View File**
Details of student placement during the year (Data Template)	**View File**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

125

File Description	Documents
Upload supporting data for student/alumni	**View File**
Any additional information	**View File**
Details of student progression to higher education	**View File**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

02

File Description	Documents
Upload supporting data for the same	**View File**
Any additional information	**View File**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	**View File**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during

the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

01

File Description	Documents
e-copies of award letters and certificates	**View File**
Any additional information	**View File**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**View File**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Sant Hirdaram Girls College (SHGC) recognizes students as vital stakeholders and actively engages them in administrative, co-curricular, and extracurricular activities, acknowledging their significant role in institutional growth. The college values students' contributions, fostering mutual respect and pride for their alma mater while encouraging their ideas to promote the institution's well-being.

A well-structured Student Union Advisory Committee, comprising representatives from all academic years, oversees multiple sub-committees, including the Literary Committee, Cultural Committee, NSS, NCC, Training and Placement, Grievance Redressal, Anti-Ragging, and Women Cell. These committees collaborate through brainstorming sessions and formal meetings to strategize for students' holistic development.

The committees organize key events such as National Day celebrations, Foundation Day, Annual Functions, and intra-collegiate youth fests. Members also play a significant role in improving library facilities by recommending books and journals and assist in organizing technical workshops, invited talks, and skills/knowledge enhancement programs in partnership with professional bodies.

File Description	Documents
Paste link for additional information	**https://shgc.in/activity-gallery? category=College%20Activities**
Upload any additional information	**View File**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

18

File Description	Documents
Report of the event	**View File**
Upload any additional information	**View File**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**View File**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of Sant Hirdaram Girls College (SHGC) plays a significant role in fostering connections among alumni, faculty, and current students, creating a global network of professional and personal relationships. Alumni of SHGC excel in various fields and contribute meaningfully to the institution's development.

Key Contributions of the Alumni Association:

1. Annual Alumni Meet (SHOGA): SHGC organizes an annual alumni event, "SHOGA," which serves as a platform for alumni to reconnect with their alma mater and peers. This gathering provides opportunities for networking and sharing insights on the latest trends and developments in the corporate world.

2. Alumni Interaction Programs: Alumni are frequently invited as resource persons for guest lectures, panel discussions, and workshops. Their expertise and experiences in areas such as emerging skills, technologies, and corporate culture enrich the academic and professional environment of the college.

3. Placement and Career Guidance: Alumni, spread across diverse industries and roles worldwide, actively assist in career guidance and job placement. They provide valuable updates on job opportunities to faculty and the placement cell, enabling students to make informed career choices.

4. Entrepreneurship Awareness: Alumni who have embarked on entrepreneurial journeys, including first-generation entrepreneurs, share their success stories and practical insights, inspiring students to explore entrepreneurial ventures.

5. Institute Social Responsibility Initiatives: Alumni contribute to SHGC's social responsibility endeavors by participating in charitable activities and supporting community welfare programs.

File Description	Documents
Paste link for additional information	**https://www.shgc.in/shoga**
Upload any additional information	**View File**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	**View File**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

MISSION OF THE INSTITUTION:

To Empower Young Women to Grow as Valuable Assets of Global Society by Providing them Quality Higher Education Enabling them to Develop High Intellectual Level With Spiritual, Cultural and Ethical Values.

VISION OF THE INSTITUTION:

The Vision of theInstitution is to Work for the Betterment of the Society through Education by Generating Skilled Knowledgeable Human Resource.

BROADER OBJECTIVES:

- To develop the Institution across a set of quality parameters.
- To inculcate healthy work culture.
- To nurture human ethical values in students.
- To empower students to be worthy global citizens.

- To make students better employable in the industry by providing them Higher Education as a balanced blend of knowledge and skills.

The institution's empowered team includes the Principal, committee conveners, teaching staff, IQAC, non-teaching staff, Student Union Advisory Committee, student representatives, stakeholders, and alumni. The Principal oversees administrative and academic processes, supported by various committees such as NSS, NCC, and the Training and Placement Cell.

Monthly teaching progress is monitored through teaching diaries, while classroom activities and campus movements are supervised via CCTV. Financial requirements proposed by departments and committees undergo thorough cost scrutiny by the Principal and management to ensure quality is maintained. This collective effort supports the institution's mission and vision while fostering holistic student development.

File Description	Documents
Paste link for additional information	**https://www.shgc.in/vision-mission**
Upload any additional information	**View File**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Sant Hirdaram Girls College (SHGC) exemplifies effective leadership through decentralization and participative management. Responsibilities are systematically distributed among faculty and non-teaching staff, ensuring smooth operations through a well-structured decentralized framework. The statutory Staff Council, comprising the entire teaching faculty, forms the foundation for various committees, each assigned specific roles and responsibilities. Key committees include Anti-Ragging, Library, Grievance Redressal, Research, E-Cell & Incubation, NSS, NCC, Training & Placement, Time Table, Examination, Women, Discipline, Cultural, Sports, and Admission committees.

This decentralized approach is particularly evident during the annual admission process. The Admission Committee collaborates with departmental teachers to manage admission visits and counseling sessions. Additionally, a College Helpdesk, staffed by students, supports prospective students during admissions. The Principal holds the authority to establish ad hoc committees for specific tasks, and the staff association actively contributes to major decision-making processes.

SHGC fosters student leadership by assigning formal roles within various societies, ensuring their active participation in college activities. Faculty members oversee the operations of these societies, promoting effective management. The proactive student union represents student interests, facilitating communication between the administration and the student community, thus contributing to a collaborative and inclusive institutional framework.

File Description	Documents
Paste link for additional information	**https://www.shgc.in/academic-management-system**
Upload any additional information	**View File**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Sant Hirdaram Girls College (SHGC) implements a strategic plan to optimize human resources and infrastructure, emphasizing students' academic success and overall well-being. Department heads play a key role in aligning initiatives with these core objectives.

The college adheres to the curriculum prescribed by Barkatullah University, ensuring compliance with guidelines from Higher Education Madhya Pradesh and the University Grants Commission. A robust feedback system is maintained to gather insights for continuous improvement.

Teaching and learning initiatives focus on creating an inclusive environment that addresses individual learners' needs while fostering engagement among students and

faculty. The integration of ICT tools enhances web-based learning, improving teaching practices and ensuring financial and infrastructural adequacy.

SHGC prioritizes academic excellence by promoting research, innovation, and the adoption of advanced technologies. The institution encourages entrepreneurial growth through incubation and entrepreneurship programs.

Outreach programs strengthen community connections, while student profiling and skill development initiatives aim to produce well-rounded graduates. Alumni engagement is actively fostered, providing opportunities for mentorship and networking.

The college's strategic plan effectively addresses key domains such as academic excellence, research, infrastructure, and extension activities, creating a nurturing and empowering environment that equips students to thrive and contribute meaningfully to society.

File Description	Documents
Strategic Plan and deployment documents on the website	**View File**
Paste link for additional information	**https://www.shgc.in/index.php**
Upload any additional information	**View File**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The effectiveness and efficiency of institutional bodies are crucial for the smooth functioning of Sant Hirdaram Girls College. The college ensures this through the following measures:

1. **Policies and Administrative Framework:** Clearly defined and regularly updated policies govern academic affairs, finance, HR, and student welfare, ensuring relevance and compliance.
2. **Transparent Appointment and Service Rules:** Recruitment, selection, and promotion processes are merit-based, fostering professionalism and competence.
3. **Streamlined Procedures:** Standardized processes manage admissions, examinations, grading, payroll, and facilities efficiently, reducing bureaucracy while maintaining accuracy.
4. **Regulatory Compliance:** Adherence to guidelines from regulatory bodies like UGC and the State Higher Education Department ensures quality standards and enhances credibility.
5. **Training and Development:** Continuous professional development programs equip staff and faculty with updated skills and knowledge to perform effectively in evolving environments.
6. **Monitoring and Evaluation:** Regular assessments identify areas for improvement, with stakeholder feedback informing decision-making and strategic planning.
7. **Effective Communication:** Open communication channels foster collaboration among institutional bodies through regular meetings, committees, and task forces, ensuring alignment with organizational goals.
8. **Ethical Standards:** High ethical standards guide decisions and actions, supported by codes of conduct, disciplinary measures, and ethical training to ensure transparency, fairness, and accountability.

File Description	Documents
Paste link for additional information	**https://www.shgc.in/uploads//Organogram.pdf**
Link to Organogram of the institution webpage	**https://www.shgc.in/uploads//Organogram.pdf**
Upload any additional information	**View File**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**View File**

Screen shots of user inter faces	**View File**
Any additional information	**View File**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	**View File**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Sant Hirdaram Girls College is dedicated to staff welfare through a range of initiatives designed to support their well-being and professional growth:

A. Leave Benefits: Teaching and non-teaching staff are entitled to leave as per University guidelines, ensuring a healthy work-life balance.

B. Healthcare Benefits: Comprehensive healthcare support includes medical insurance, regular health check-ups, and access to medical facilities, promoting staff well-being.

C. ICT Facilities: Fully equipped computer labs, Wi-Fi connectivity, and laptops/desktops provided to teaching staff enhance their efficiency and support research and professional development.

D. Skill Enhancement Programs: Faculty Development Programs (FDPs) are organized to advance the knowledge and skills of teaching staff, fostering continuous professional growth.

E. Staff Recognition: The college acknowledges the contributions of teaching and non-teaching staff through felicitations on career milestones, cultivating a culture of appreciation and motivation.

F. Support Services: Non-teaching staff benefit from amenities such as a canteen, free bus service, on-campus counseling, and hostel facilities, ensuring their physical and mental well-being.

File Description	Documents
Paste link for additional information	**https://www.shgc.in/index.php**
Upload any additional information	**View File**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**View File**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**View File**
Reports of Academic Staff College or similar centers	**View File**

Upload any additional information	
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

19

File Description	Documents
IQAC report summary	**View File**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**View File**
Upload any additional information	**View File**
Details of teachers attending professional development programmes during the year (Data Template)	**View File**

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Sant Hirdaram Girls College has implemented a comprehensive system for assessing the performance of both teaching and non-teaching staff, ensuring accountability, professional growth, and continuous improvement. Here's a summarized breakdown of the process:

Teaching Staff Performance Assessment:

1. Teaching, Learning, and Evaluation Activities:

   - Evaluates the effectiveness of lesson delivery, student engagement, and assessment methodologies.
   - Focuses on the core teaching responsibilities and pedagogical approaches.

2. Professional Development, Co-curricular, and Extension Activities:

   - Encourages participation in professional development programs and workshops.
   - Recognizes involvement in extracurricular and community outreach initiatives.

3. Research and Academic Contributions:

   - Promotes faculty engagement in research activities, publications, and academic events.
   - Enhances the academic reputation and intellectual environment of the institution.

4. Student Feedback:

   - Gathers insights from students on teaching quality, curriculum, and overall experience.
   - Provides actionable data to improve teaching methods and student satisfaction.

5. Self-Appraisal:

   - Facilitates introspection among faculty to assess their strengths, challenges, and areas for growth.
   - Encourages ownership of professional development.

Non-Teaching Staff Performance Assessment:

1. Confidential Reports:

- Evaluates non-teaching staff based on their departmental roles and responsibilities.
- Maintains confidentiality to ensure unbiased evaluations.

2. Student Suggestion Box:

- Offers a platform for students to provide feedback on non-teaching staff and facilities.
- Ensures student voices are integrated into decision-making and operational improvements.

File Description	Documents
Paste link for additional information	**https://www.shgc.in/feedback.php**
Upload any additional information	**View File**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has maintained a dedicated Accounts Department since its inception to manage annual accounts and audits. Financial audits are conducted regularly by two key agencies to ensure transparency, accountability, and regulatory compliance.

1. Internal Audit

- Conducted by the Secretary and Management of the institution.
- Includes pre-audit of major receipts and payments and concurrent or post-audit of other financial transactions.
- Covers pre-checks of salary fixation, pension, and gratuity payments.
- Ensures financial transparency, accountability, and compliance, strengthening the institution's financial integrity and credibility.

2. External Audit

- Performed by CA Manoj Kumar Khare of Khare Pamecha & Co.
- Statutory audit covering all financial and accounting activities of the Shaheed Hemu Kalani Educational Society.
- Includes thorough scrutiny of receipts, payments to staff, vendors, contractors, students, and service providers.
- Auditor's observations and objections, if any, are reported, examined by the Secretary and Management, and addressed through a draft compliance report.

File Description	Documents
Paste link for additional information	**www.shgc.in**
Upload any additional information	**View File**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

13800000

File Description	Documents
Annual statements of accounts	**View File**
Any additional information	**View File**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**View File**

| 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources |

Sant Hirdaram Girls College has implemented systematic strategies to effectively mobilize funds and ensure their efficient utilization.

Fund Mobilization Strategies

1. Fee Collection:

   - The primary source of income is student tuition fees.
   - A structured process involving committees, department heads, and the accounts office ensures efficient fee collection.

2. Sponsorships:

   - The college actively engages in Corporate Social Responsibility (CSR) initiatives.
   - It secures funds from government organizations and private entities to provide student scholarships.

3. Certification Courses:

   - Departments offer certification courses for a nominal fee, generating additional revenue.

4. Support from Jeev Sewa Sansthan:

   - The college collaborates with its sister concern, Jeev Sewa Sansthan, for sponsorships to acquire equipment and resources.
   - This partnership enriches academic and extracurricular activities, enhancing the overall learning environment.

Fund Utilization Strategies

1. Monitoring:

   - The management ensures optimal utilization of funds for recurring and non-recurring expenses through close oversight.

2. Quotation Review:

   - A purchase committee solicits and reviews vendor quotations for procuring equipment, books, computers, and other essentials.
   - Decisions are made after thorough scrutiny to ensure cost-effectiveness.

3. Budget Compliance:

   - The principal, purchase committee, and accounts department work collaboratively to ensure expenditures align with the approved budget set by the management.

These practices ensure financial transparency, accountability, and the effective allocation of resources to support the institution's goals.

File Description	Documents
Paste link for additional information	**www.shgc.in**
Upload any additional information	**View File**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) plays a vital role in institutionalizing quality assurance strategies and fostering continuous improvement at Sant Hirdaram Girls College. Key contributions include:

1. Establishment and Vision: IQAC was established with a clear vision to uphold and enhance the institution's quality initiatives, ensuring high standards

across all areas.

2. **Comprehensive Oversight:** It ensures quality benchmarks in teaching, research, administration, infrastructure, and service delivery.

3. **Feedback Mechanisms:** Regular feedback from stakeholders drives continuous improvement in teaching, research, and administrative practices.

4. **Promotion of Best Practices:** IQAC identifies and implements innovative best practices to foster institutional growth and excellence.

5. **Audit and Analysis:** Rigorous audits and analyses help pinpoint areas for improvement, leading to the development of targeted action plans.

6. **Capacity Building:** Workshops, seminars, and training programs organized by IQAC enhance the skills and knowledge of faculty and staff.

7. **ICT Integration:** The cell promotes ICT tools for teaching and learning, improving educational delivery and effectiveness.

8. **Sustainability Efforts:** IQAC champions green practices and aligns initiatives with the institution's commitment to environmental responsibility and social sustainability.

9. **Institutional Growth:** IQAC's strategic efforts contribute significantly to fostering innovation, ensuring quality assurance, and institutionalizing a culture of continuous improvement.

File Description	Documents
Paste link for additional information	**https://www.shgc.in/internal-quality-assurance-cell-iqac**
Upload any additional information	**View File**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution employs a systematic approach to enhance its teaching-learning processes, operational structures, and methodologies, guided by the Internal Quality Assurance Cell (IQAC). This central body ensures regular monitoring and review, implementing improvements based on feedback.

Key Improvements:

1. **Academic Calendar:**

   ○ The institution aligns its academic schedule with the University's calendar, organizing activities such as seminars, guest lectures, workshops, Faculty Development Programs (FDPs), and hands-on sessions.

2. **Lesson Planning:**

   ○ Faculty members create comprehensive lesson plans for each subject, ensuring the curriculum is thoroughly covered.

3. **Student Feedback:**

   ○ Feedback from students is actively gathered and analyzed to refine teaching and learning methodologies.

Strategies for Enhancing Student Learning Outcomes:

1. **Assessment & Evaluation:**

   ○ Regular assessments through class tests, assignments, group discussions, and seminar presentations.
   ○ Conducting pre-university tests and providing model test papers for preparation.

2. **Student Support Measures:**

      ○ Offering remedial classes for academically weaker students.
      ○ Enforcing a 75% compulsory attendance policy.
      ○ Ensuring prompt resolution of grievances through structured mechanisms.
      ○ Implementing an effective mentor-mentee program for personalized guidance.

  3. **Faculty Development:**

      ○ Regular monitoring of classes to ensure teaching effectiveness.
      ○ Organizing seminars, conferences, and FDPs to foster continuous professional growth among faculty members.

File Description	Documents
Paste link for additional information	**https://www.shgc.in/internal-quality-assurance-cell-iqac**
Upload any additional information	**View File**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	**https://www.shgc.in/uploads/annual-reports//annual-report-2023-24.pdf**
Upload e-copies of the accreditations and certifications	**View File**
Upload any additional information	**View File**
Upload details of Quality assurance initiatives of the institution (Data Template)	**View File**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Sant Hirdaram Girls College is deeply committed to fostering gender equality, holistic development, and social awareness among students. The institution actively addresses gender-based issues through open conversations on women's empowerment, gender-based violence, and prejudices at home and in the workplace. Events such as seminars, webinars, and training sessions on Gender Sensitization, Self-Defense, and Women's Health and Wellness promote awareness and inspire change. A seminar organized in collaboration with the NSS unit, guided by UGC's theme "Striving Towards a Gender-Neutral World," highlighted women's safety and emphasized India's Prime Minister's vision of Nari Shakti as the cornerstone of progress. A panel discussion on Sexual Harassment further raised awareness about its repercussions, women's rights, and societal behavior.

The college also prioritizes skill-building and career readiness. Sessions on skill sets for successful placements and a workshop on careers in civil services prepare students for professional opportunities. Initiatives like the Mein Hun Abhimanyu Campaign and motivational sessions inspire resilience and purpose.

Health and wellness are promoted through Yogathon Events and Surya Namaskar Sessions. Awareness drives like World Population Day, themed "Unleashing the Power of Gender Equality," and HIV-AIDS awareness campaigns underline the institution's

commitment to societal issues. Digital literacy programs, poetry competitions, and entrepreneurial sessions ensure well-rounded empowerment for students.

File Description	Documents
Annual gender sensitization action plan	https://shgc.in/uploads/aqar/chapter-7/7.1.1(a).pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://shgc.in/uploads/aqar/chapter-7/7.1.1(b).pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	**View File**
Any other relevant information	**View File**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Sant Hirdaram Girls College demonstrates a strong commitment to environmental sustainability through its comprehensive waste management initiatives.

Waste Collection and Recycling

Strategically placed waste collection bins across the campus, coupled with awareness campaigns, promote a clean and responsible environment. The college's recycling system encourages source segregation, educates on recycling benefits, and collaborates with local facilities. Recycling bins and progress monitoring ensure sustainable practices.

Solid Waste Management

The college manages food and garden waste through a well-developed Vermicomposting unit, converting organic waste into nutrient-rich compost. Additionally, waste paper bins in classrooms promote responsible paper waste disposal, reducing waste at the source.

E-Waste Management

Regular e-waste collection drives ensure proper disposal of electronic waste, with submissions made to the Pollution Control Board. These practices reflect the college's adherence to environmental regulations and sustainable electronic waste management.

Biomedical Waste Management

Biomedical waste from the Life Sciences Department is sterilized using autoclaving before safe disposal in designated pits, ensuring compliance with safety standards and minimizing environmental risks.

Hazardous and Radioactive Waste Management

The college rigorously manages hazardous chemicals and radioactive waste through strict protocols for safe handling, storage, and disposal in line with regulatory guidelines.

Through these efforts, the college fosters a sustainable, eco-friendly campus while promoting environmental responsibility among its community.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**View File**
Geo tagged photographs of the facilities	**View File**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**View File**
Any other relevant information	**View File**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	**View File**
Various policy documents / decisions circulated for implementation	**View File**
Any other relevant documents	**View File**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**View File**
Certification by the auditing agency	**View File**
Certificates of the awards received	**View File**
Any other relevant information	**View File**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**View File**

Policy documents and information brochures on the support to be provided	**View File**
Details of the Software procured for providing the assistance	**View File**
Any other relevant information	**View File**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Sant Hirdaram Girls College, Bhopal, has undertaken several initiatives to promote inclusivity, tolerance, and harmony toward cultural, regional, linguistic, and socioeconomic diversity.

The college celebrated Guru Purnima (3rd July 2023), honoring Sage Vedvyasa and the role of teachers in shaping lives through competitions and tributes. The NSS Orientation Program (27th July 2023) highlighted leadership and selfless service. Events like Hindi Diwas Poster Competition (14th September 2023) and Bhartiya Bhasha Utsav (30th October 2023) promoted linguistic harmony and creativity.

Participation in cultural festivals like the Barkatullah University Youth Festival (14th-16th September 2023) and Inter-District Youth Festival (6th-7th October 2023) fostered camaraderie and cultural expression. Observances such as Unity Day and Meri Maati, Mera Desh marathon instilled patriotism and unity among students.

The Empowering Session on Gender Equality (15th December 2023) emphasized women's empowerment and financial independence, addressing critical societal issues. Additionally, Soya Processing Training prepared students for sustainable living and job opportunities.

Events like Jan Jatiya Gaurav Diwas, Constitution Day, and International Mother Language Day celebrated India's tribal heritage, constitutional values, and linguistic diversity, fostering awareness, inclusivity, and intellectual growth. These initiatives reflect SHGC's commitment to holistic student development and societal harmony.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**View File**
Any other relevant information	**View File**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sant Hirdaram Girls College (SHGC) actively engaged in sensitizing students and staff about their constitutional obligations, emphasizing values, rights, duties, and responsibilities. The institution organized several impactful events throughout 2023 to foster a sense of citizenship and national pride.

Key programs included the Orientation Program (July 1-10), where newly admitted students were introduced to the institution's vision, academic standards, and various student activities. On July 26, SHGC commemorated Kargil Vijay Diwas, with Col. Narayan Parwani sharing insights into the sacrifices made by Indian soldiers during the 1999 Kargil War. The NSS unit organized an orientation on community service and leadership, while Independence Day celebrations on August 15 instilled patriotism, with Col. N. Parwani emphasizing the significance of the National Flag.

SHGC also hosted voter awareness programs, including a rally in August and various activities in November, to encourage students to exercise their democratic rights. On Constitution Day (November 25), programs honored the contributions of tribal freedom fighters and highlighted the importance of upholding constitutional values. Other notable events included the Model G20 Summit (November 9), celebrating sustainability, and the Bhartiya Bhasha Utsav (October-November), promoting linguistic diversity. These initiatives reinforced SHGC's commitment to educating responsible citizens who respect their rights and duties.

File Description	Documents

Details of activities that inculcate values; necessary to render students in to responsible citizens	**https://shgc.in/uploads/aqar/chapter-7/7.1.1(b).pdf**
Any other relevant information	**https://shgc.in/uploads/aqar/chapter-7/7.1.9(b).pdf**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	**View File**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**View File**
Any other relevant information	**View File**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Sant Hirdaram Girls College (SHGC), Bhopal, passionately celebrates a variety of national and international commemorative days, fostering a vibrant and inclusive campus culture. These events serve to instill patriotism, cultural pride, and social responsibility among students and faculty.

The college marks Guru Poornima by honoring teachers with heartfelt gestures and student-created videos. Independence Day is celebrated with grandeur, paying tribute to the nation's heroes, while National Sports Day, in honor of Major Dhyan Chand, promotes fitness and well-being. Teachers' Day is celebrated in the presence of distinguished guests, acknowledging the invaluable contributions of educators.

Language and literacy are promoted through events like International Literacy Day and Hindi Diwas, while the spirit of service is showcased on NSS Day through engaging activities like Nukkad Natak. Celebrations such as Garba Night, National Unity Day, and Madhya Pradesh Foundation Day enrich campus life, while Birsa Munda Jayanti and Bharatiya Bhasha Diwas emphasize historical and linguistic heritage.

The college also prioritizes environmental and health awareness through observances like World Environment Day and the International Day of Yoga. Through these initiatives, SHGC nurtures a holistic learning environment that combines cultural appreciation with social responsibility, creating well-rounded, socially conscious individuals.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**View File**
Geo tagged photographs of some of the events	**View File**
Any other relevant information	**View File**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. TITLE OF THE PRACTICE: VALUE-BASED EDUCATION AND SOCIAL RESPONSIBILITY

2. TITLE OF THE PRACTICE: FEST LITERARIO: CELEBRATING CREATIVITY, CULTURE, AND INTELLECTUAL GROWTH

File Description	Documents

Best practices in the Institutional website	**https://shgc.in/uploads/aqar/chapter-7/7.2.pdf**
Any other relevant information	**https://shgc.in/uploads/aqar/chapter-7/7.2.pdf**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Sant Hirdaram Girls College, Bhopal, is committed to promoting sustainability, wellness, and innovation through a series of impactful initiatives. The institution has adopted a proactive approach to environmental responsibility with programs like the E-Waste Drive and "Say No to Single-Use Plastics" Campaign, encouraging eco-friendly practices and awareness. Students actively participate in sustainable activities such as vermicomposting, which not only manages waste efficiently but also promotes environmental consciousness.

Wellness remains a key focus, with events like the 10,000 Steps Challenge and Yogathon for Youngsters inspiring healthy lifestyles. These initiatives highlight the importance of physical fitness, mental well-being, and stress management.

Innovation is nurtured through hands-on training programs such as Mushroom Cultivation, which equips students with skills for sustainable entrepreneurship, and activities like Model G-20, fostering leadership, diplomacy, and strategic thinking. Efforts to promote traditional, nutritious foods through millet-based workshops further reflect the institution's commitment to innovation in health and nutrition.

Through these diverse endeavors, Sant Hirdaram Girls College is creating a community of environmentally responsible, health-conscious, and innovative individuals, contributing to sustainable development and holistic growth. These initiatives underline the institution's vision of preparing students to address global challenges with innovative solutions.

File Description	Documents
Appropriate web in the Institutional website	**View File**
Any other relevant information	**View File**

7.3.2 - Plan of action for the next academic year

- Organize a literature fest with competitions, creative writing, and storytelling workshops to enhance students' communication and creativity.
- Conduct workshops and campaigns focused on Sustainable Development Goals (SDGs) such as waste management, renewable energy, and climate justice, along with tree planting and panel discussions on sustainability.
- Encourage faculty research by offering grants, organizing workshops on research methodologies, and supporting participation in conferences, with incentives for publishing papers.
- Organize cultural events to celebrate global diversity, fostering inclusivity through performances, workshops, and exchange programs.
- Conduct a Faculty Development Program (FDP) focused on innovative teaching methods, active learning, and interdisciplinary research to enhance academic excellence.
- Host an international conference on the Indian Knowledge System to explore its relevance in modern education and research.
- Increase industrial visits and guest lectures by prominent speakers to provide students with real-world insights and industry exposure.
- Strengthen placement efforts by enhancing industry-academia partnerships, offering skill development training, and providing career counseling services to students.
- Organize awareness programs on women's safety and gender equality to promote civic engagement and social responsibility.
- Host a Yogathon to promote physical fitness, mental well-being, and stress management among students.
- Organize a Model United Nations (MUN) to develop students' leadership skills, global awareness, and diplomatic abilities.